

SPORT COACH

Position Description

Function

Sport coaches provide high-quality coaching and contribute to the development of the school's sporting program. Coaches are responsible for ensuring that all activities align with the College's Values and Vision while fostering player growth, team success, and enjoyment.

Tenure

Casual

Conditions

Start and end times to be determined. Flexibility toward work schedules and requirements including being available to work extra or varied hours when requested. Additional hours will be negotiated and approved in advance and logged in a timebook.

Line Management

This position directly reports to the Director of Sport & Extra-curricular ELC-12.

Location

This position will be located at Concordia College
Concordia Campus, 24 Winchester Street Highgate

Essential Characteristics

Education & Qualification

- Completed secondary school
- Qualifications applicable to the role
- A current WWCC
- A current RRHAN-EC certification (Masterclass)

Knowledge & Experience

- Knowledge and experience appropriate to the role

Personal Qualities

- Demonstrates alignment with the College values:
 - **Integrity** (Our actions align with our words, even when it is difficult.)
 - **Courage** (We embrace challenge and take healthy risks.)
 - **Aspiration** (We strive for continuous growth and improvement.)
 - **Care** (We show respect and kindness to ourselves and others.)
 - **Connection** (We welcome, include and appreciate others)
 - **Grace** (We show humility, gratitude and forgiveness)
- Motivates and influences through exceptional communication and collaboration
- Demonstrates excellent professional judgement, composure and resilience when faced with challenge
- Openness to change and improvement
- Projects positivity and displays genuine enthusiasm and optimism.

Positional Responsibilities

1. General

- 1.1 complies with Legislative requirements and the Lutheran Schools SA Enterprise Agreement
- 1.2 is familiar with, supports and ensures the implementation of WHS policies and practices as appropriate
- 1.3 complies with all College policies, including policies introduced or varied after the employment commences
- 1.4 performs duties according to the College Workplace Conduct Policy for staff
- 1.5 promotes and maintains a positive and productive workplace environment
- 1.6 undertakes other duties as required by the Head of College, Principal Concordia Campus, Director of Extra & Co-Curricular Sport, Sport Coordinator, and the Director of People & Culture

2. Role Specific

Knowledge and Understanding

The Sport Coach is expected to:

- 2.1 use relevant knowledge to support the work of the Sport Department
- 2.2 apply skills within the scope of the role
- 2.3 be technically competent and well experienced

Use of Skills and Problem Solving

The Sport Coach is expected to:

- 2.4 have interpersonal skills which are positive and effective
- 2.5 carry out tasks using skills and knowledge commensurate with the role

Control, Authority and Decision Making

The Sport Coach:

- 2.6 works within the scope of the role, consulting with others where appropriate and necessary
- 2.7 at times, work under direction on specific tasks

Judgement

The Sport Coach:

- 2.8 provides accurate information relevant to the role using discretion and judgment
- 2.9 consults with the Sport Coordinator as appropriate

3. Responsibilities and Accountabilities

The Sport Coach is expected to:

- 3.1 ensure the safety, well-being, and development of athletes, adhering to relevant legislation and codes of conduct, and promoting a positive and inclusive environment
 - 3.2 attend the preseason staff training and induction session
 - 3.3 assist the Sport Coordinator in providing and ensuring a positive learning environment for all students enrolled in the sport
 - 3.4 coach as directed by the Sport Coordinator or Director of Extra & Co-Curricular Sport
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- 3.5 be involved with the trial/selection process for teams
 - 3.6 be prepared for each session with an appropriate coaching plan
 - 3.7 start each session promptly with all equipment ready
 - 3.8 at the conclusion of sessions ensure all equipment is returned and stored neatly
 - 3.9 report any hazards or concerns with equipment to the Sport Coordinator or Director of Extra & Co-Curricular Sport

4. Working Relationships

The Sport Coach:

- 4.1 reports to the Director of Extra & Co-Curricular Sport
- 4.2 develops and maintains excellent interpersonal relations with staff, students and families
- 4.3 conducts all communications courteously
- 4.4 consults where necessary
- 4.5 demonstrates a high level of customer service attitude and delivery
- 4.6 presents a positive and friendly demeanour when interacting with others
- 4.7 works under routine direction with some general supervision
- 4.8 works in a team environment and works collaboratively with colleagues