

## LABORATORY TECHNICIAN

**Reporting to:** The Faculty Leader Science through the Laboratory Manager

**Location:** The position will be located at Concordia College Concordia Campus, 24 Winchester Street, Highgate

**Classification:** As determined by the College within the current *Lutheran Schools SA Enterprise Agreement 2024*.

**Tenure:** Ongoing, part time

**Time Allowance:** 15 hours per week, 39 term weeks plus one additional week.

### Role Description

The Laboratory Technician will work with the Laboratory Manager to ensure the efficient operation of the Science Laboratories and management of resources, and to provide support to Science teachers in effectively delivering the Science curricula of the College. Work priorities will be assigned daily by the Laboratory Manager.

### Essential Requirements

- Relevant qualifications and experience appropriate to the role
- A demonstrated commitment to ongoing professional growth through school-based initiatives, short courses, or other relevant development opportunities
- Experience in using contemporary digital technologies
- Current Working with Children Check and RRHAN-EC
- First Aid accreditation
- Experience working in schools

## Selection Criteria

<b>Laboratory responsibilities</b>	<ul style="list-style-type: none"> <li>• Prepare equipment and materials for practical classes in General Science, Biology, Chemistry, and Physics</li> <li>• Carry out tasks as assigned on a daily basis by the Laboratory Manager</li> <li>• Identify and notify the Laboratory Manager of stock requirements</li> <li>• Identify and inform the Laboratory Manager of resource requirements including scientific equipment and consumables</li> <li>• Maintain appropriate storage systems for equipment and materials</li> <li>• In cooperation with all laboratory staff dismantle, clean and pack away or dispose of equipment and materials after practical classes</li> <li>• Carry out repairs and maintenance of scientific equipment under the direction of the Laboratory Manager</li> <li>• Notify the Laboratory Manager of maintenance and repair requirements</li> <li>• Report to the Laboratory Manager, any hazardous situation or incident</li> <li>• Respond to requests from students with individual practical projects</li> <li>• Attend Science Faculty meetings as required</li> <li>• Carry out other duties as requested by the Laboratory Manager</li> <li>• Carry out other duties as directed by the Faculty Leader Science</li> </ul>
<b>Culture</b>	<ul style="list-style-type: none"> <li>• Demonstrates, expects and communicates behaviours that reflect the values and culture of the College</li> <li>• Has an understanding of and demonstrates a strong commitment to the ethos and practice of Lutheran schooling and Christian living</li> <li>• Establishes and maintains high expectations of staff and students</li> <li>• Acknowledges successes and encourages collegiate support</li> <li>• Contributes to College-wide initiatives</li> </ul>
<b>Competencies</b>	<ul style="list-style-type: none"> <li>• A lateral thinker and positive problem solver</li> <li>• Shows professional judgement and initiative</li> <li>• Strong knowledge of Microsoft O365, &amp; SEQTA (desirable)</li> <li>• Appropriate knowledge of relevant digital technologies</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Motivates and influences through strong communication and collaboration</li> <li>• Demonstrates excellent professional judgement, composure and resilience when faced with challenge</li> <li>• Openness to change and improvement</li> <li>• Ability to work in a demanding role, including working out of normal hours</li> <li>• Projects positivity and displays genuine enthusiasm and optimism</li> <li>• Consistently shows support for school wide policy initiatives and strategic plans, both within and outside the College</li> <li>• Displays personal integrity, honesty, resilience and courage</li> </ul>