

FACULTY LEADER – CREATIVE INDUSTRIES

This document is to be read in conjunction with the Teacher Duty Statement.

Position Description

Function

Faculty Leaders provide leadership of their respective faculty, including curriculum and learning, teachers and pedagogy, and facilities and resources. Faculty Leaders play a critical role in ensuring the College offers a high-quality and contemporary learning offering that supports students to achieve personal excellence and readiness for future study, work and life.

The Faculty Leader for Creative Industries oversees curriculum, teaching, and learning across Drama & Theatre Arts, Visual Arts, Media Arts, and Dance subjects for Years 7–12. This role includes producing the annual College Musical, managing operational staff and resources, and ensuring equipment and facilities are maintained in line with WHS requirements to support effective faculty operations.

Tenure

This position of additional responsibility (PAR) is fixed term for 12 months as a leave cover.

Conditions

This position of additional responsibility attracts leadership points as per the current Lutheran Schools SA Enterprise Agreement.

A time allowance of approximately 0.4FTE is provided to fulfil the responsibilities of the position.

Line Management

This position directly reports to a delegated Learning Leader.

Teaching Staff and College Operations Staff who perform duties in the Faculty directly report to the Faculty Leader.

Essential Characteristics

Education & Qualification

- South Australian Teacher Registration
- LEA accreditation appropriate for the role
- Post-graduate qualifications in Education (desirable)

Knowledge & Experience

- Knowledge and understanding of relevant curriculum and IB MYP & SACE frameworks.
- Knowledge and understanding of contemporary research, practices and educational trends.
- Experience in leading teams of staff, projects, and/or educational change.
- Capacity to create partnerships with institutions and organisations beyond the educational environment.

Personal Qualities

- Demonstrates alignment with the College values:
 - **Integrity** (taking responsibility and doing the right thing, even with it is hard).
 - **Courage** (embracing challenges and taking healthy risks)
 - **Aspirational** (striving for continuous growth and improvement)
 - **Care** (showing kindness and respect to self and others)
 - **Connection** (welcoming, including and appreciating others)
 - **Grace** (showing humility, gratitude and forgiveness)
- Motivates and influences through exceptional communication and collaboration
- Demonstrates excellent professional judgement, composure and resilience when faced with challenge
- Openness to change and improvement
- Ability to work in a demanding role, including working out of normal hours.
- Projects positivity and displays genuine enthusiasm and optimism.
- Contemporaneous approach to curriculum and teaching and learning.

Selection Criteria

Leading Curriculum & Innovation	<ul style="list-style-type: none"> Determine strategic and operational priorities for the faculty, in line with the College's strategic plan Lead the development and implementation of knowledge-rich curriculum programs within the faculty, in-line with relevant frameworks and requirements (i.e., MYP, Australian Curriculum, SACE, VET), including the development and maintenance of relevant documents (i.e., scope and sequence) Lead the effective use of the College Learning Management System (i.e., SEQTA) within the Faculty, ensuring all staff in the faculty meet the requirements and expectations of use. Ensure valid, accurate and reliable assessment and reporting of student learning occurs in line with assessment and reporting requirements
Leading Teaching & Learning	<ul style="list-style-type: none"> Model and share high-quality, evidence-informed, contemporary teaching practices that align with the College's learning direction and the specific curriculum and co-curriculum programs in the faculty. Set and aspire to achieve standards of excellence in student outcomes and teacher performance. Create and maintain learning environments that support student wellbeing and high-quality student learning and achievement. Facilitate professional learning within the faculty to support staff to engage with research and evidence related to the effective teaching and learning of curriculum and co-curriculum programs in the faculty. Collaborate with other Faculty Leaders and College Leaders to support whole-school improvement, including attending regular out-of-hours meeting as scheduled
Leading People & Culture	<ul style="list-style-type: none"> Lead in a manner that supports the College's vision and role models the College's values framework. Build a positive Faculty environment that promotes the College's values framework. Promote positive conversation about the College and consistently show support for College initiatives and strategic plans, both within and outside the College. Support, monitor and mentor staff working in the faculty, creating opportunities for staff to lead and grow professionally
Managing Resources	<ul style="list-style-type: none"> Lead Faculty Meetings and ensure these are effectively documented. Support staff recruitment and staffing/timetabling processes as required. Oversee the induction and probation processes of new staff to the faculty, ensuring that Faculty resources are accessible. Plan and manage Faculty budgets, ensuring that resourcing is allocated sustainably to enhance student experiences and outcomes
Personal Qualities	<ul style="list-style-type: none"> Displays a positive attitude and is a life-long learner Is solution focused Consistently demonstrates, expects and communicates behaviours that reflect the values and culture of the College, including the strong Christian foundations of the community Leads teams to achieve high level outcomes within a positive workplace environment Communicates a passion for contemporary education as a transformative agent within the lives of young people and adults Displays personal integrity, honesty, resilience and courage Demonstrates excellent professional judgement and initiative within the scope of the role