



Application for Enrolment International Students

Concordia College
2022

extraordinary



'Concordia has given us enormous support and help'

Ms Yuan Year 12 parent



Welcome

At Concordia we aim to develop inquiring, knowledgeable and caring young people who are motivated to succeed. We offer a wide range of opportunities beyond the classroom allowing students to discover and develop their unique talents and interests.

Paul Weinert

Principal, Concordia Campus

Application for Enrolment

Please print clearly in English. Tick boxes where appropriate.

Please send completed application form with ALL requested documents.

Student Details

Family Name	Given Names
Preferred Name	Date of Birth
Country of Birth	Nationality
Passport Number	Passport Expiry Date
First language spoken	Religion

School Record

Have you previously studied in Australia? Yes No

If Yes, please list **all** schools in Australia you have attended

Last school attended or currently still attending

Date of completion Country

Highest Level of Study Completed

Please attach copies of the student's past two (2) years of Academic Transcripts (translated into English).

Parent / Guardian Contact Details

Names of Parent / Guardian and Address for correspondence (mailing address):

	Father (Guardian)	Mother (Guardian)
Title	Mr / Dr / Rev / Prof	Mrs / Ms / Miss / Dr / Rev / Prof
Family Name		
Given Names		
Postal Address		
Telephone (Mobile)		
Telephone (Business)		
Email		
Occupation		
Language Spoken		
Do you speak English	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Other Information

How did you first learn about Concordia College? You may tick more than one box.

- Australian Education Centre in your home country Recommended by a friend or relative
 Exhibition / Seminar Recommended by an education agent Newspaper / Magazine Internet

Please specify the details of the above source(s)
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Course Information

Concordia College offers the Secondary Junior High (Years 7 – 10) International Baccalaureate Program MYP [CRICOS Course Code: 004774K] and the South Australian Certificate of Education (SACE) (Years 11 & 12) [CRICOS Course Code: 004775J].

Further information about course subject selection and pathways to further study are published on the school website www.concordia.sa.edu.au or contact international@concordia.sa.edu.au

Application for Recognition of Prior Learning (RPL) for SACE Years 11 & 12 are coordinated by the schools SACE Coordinator and approved by the SACE Board. Status will be provided, based on the student's academic results in their home country, in accordance with the SACE Board.

Entry Requirements

ESOS (Education Services for Overseas Students)

This application form, and all other Concordia College documentation related to international student enrolment adheres to the ESOS Legislative Framework. For more detailed information please visit: www.internationaleducation.gov.au/Regulatory-Information/Pages/Regulatoryinformation.aspx

Enrolment

Students enrolling at Concordia College must have successfully completed the Year level prior to the Year level they are seeking enrolment. This means, a student seeking enrolment into Year 10 must have successfully completed Year 9.

All applications must include a recognised English Language Proficiency assessment as per ESOS requirements.

Based on the results of their English Language Proficiency assessment students will be required to enroll into a Concordia College approved English Language Intensive Course for Overseas Students (ELICOS) program. The duration of the ELICOS program will be determined by the results of the English Language Proficiency assessment.

Students must submit their past two (2) years of academic school results for assessment by the Concordia College Head of School.

Students will be required to participate in an online interview with the Concordia College Head of School and Head of International Student Programs.

English Language Proficiency

Students seeking direct entry into mainstream schooling at Concordia College need to provide evidence of sufficient English language skills to successfully meet the curriculum demands of the course they are seeking enrolment. This is a requirement under the ESOS 2018 National Code of Practice, Section D Standard 2.

For direct entry into:

- + **R – 6 students** would need to evidence an AEAS score of minimum 46 or IELTS or other equivalent recognised assessment.
- + **Year 7 – 9 students** would need to evidence an AEAS score of minimum 71 or IELTS or other equivalent recognised assessment. Including no less than Stanine 5 in any individual section of the English component of the Test. Please see Table 1 below.
- + **Year 10 – 12 students** would need to evidence an AEAS score of minimum 80 or IELTS or other equivalent recognised assessment. Including no less than Stanine 5 in any individual section of the English component of the Test. Please see table 1 on following page.

Students with an AEAS score lower than 80 will need to enrol into an approved ELICOS program.

For the proposed duration of ELICOS programs based on a student’s AEAS Score result please visit www.aeas.com.au or www.concordia.sa.edu.au

For visa purpose and application all International students must provide an English Proficiency Assessment.

Please provide details of your English language certificate or scheduled assessment date

NOTE: Students from Assessment Level 3 countries must submit recent AEAS test results with their application.

IELTS (Score)	TOEFL (Score)	AEAS (Score)
Date of testing	Any other recognised English test	
How long have you studied English?		
What is your current English level? <input type="checkbox"/> Beginner <input type="checkbox"/> Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced		

Table 1: Acceptable English Language Test Scores

English Language provider test	Minimum test score*	Minimum test score* when combined with at least 10 weeks	Minimum test score* when combined with at least 20 weeks ELICOS
International English Language	5.5	5	4.5
Test of English as a Foreign	527	500	450
TOEFL Internet-based test	46	35	32
Cambridge English: Advanced	162	154	147
Pearson Test of English	42	36	30
Occupational English Test	Pass (Grade A or B)	Pass (Grade A or B)	Pass (Grade A or B)

* Test score must have been achieved within six months of this application

1. For students who do not have demonstrated basic English proficiency, it is preferable that they sit the Australian Education Assessment Services (AEAS) test in their home country before they apply to Concordia College. An Offer of Enrolment will only be issued when Concordia College is provided with the results of the AEAS test or if students provide other evidence of English ability as outlined above. This is an Australian Government Regulatory Authority requirement.
2. In addition to the tests above, Concordia College accepts the English Proficiency Evaluation Test (EPET) developed and administered by Adelaide International School. Further information can be found at www.ais.edu.au. Applicants may be asked to sit an EPET assessment as part of their application.
3. Applicants from AL 1 and 2 countries require a letter from their English teacher and appropriate English grades for the selected course of study. Students AL 3 and 4 countries are expected to meet the necessary English requirement by attending the – English Language Intensive Course for Overseas Students (ELICOS) at Concordia College preferred Language Centre, and also submitting a recent AEAS test.
4. All curriculum information and details can be accessed on our website www.concordia.sa.edu.au
5. For further information on AEAS, IELTS and TOEFL information tests, please refer to their websites.

Table 2: Appropriate Age for School Entry

Age Requirement
Less than 15 years at time of commencing Year 7
Less than 16 years at time of commencing Year 8
Less than 17 years at time of commencing Year 9
Less than 18 years at time of commencing Year 10
Less than 19 years at time of commencing Year 11
Less than 20 years at time of commencing Year 12

Table 3: Times of Enrolment

Year Level	Times of the Academic Year
R - 10	Any time
Year 11 SACE	Beginning of the year ONLY (January)
Year 12 SACE	Beginning of the Year ONLY (January)*

* Entry at Year 12 SACE will be assessed dependent on the applicant's progression through the SACE pattern

For further information about Entry Requirements please contact: **Steve Eden**, Head of International Student Programs seden@concordia.sa.edu.au

Program Selection

For course information and English language proficiency guidelines for entry into mainstream courses, please refer to www.concordia.sa.edu.au. All mainstream courses require English Proficiency Certificates.

Mainstream Classes:

Please indicate the Year level of enrolment being sought:

.....

Commencing Semester 1 2 Year 20

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Reception Year 1 Year 2 Year 3 Year 4 Year 5 Year 6

Year 7 Year 8 Year 9 Year 10

.....

Year 11 (SACE) Year 12 (SACE) (Refer to Entry Requirements)

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Please note Year 11 and 12 must commence beginning of Semester 1

Please note Semester dates are: Semester 1: January to June & Semester 2: July to December

Airport Transfer

Do you require Concordia College to organise to meet you at the airport on arrival and transfer you to your accommodation?

Yes No (Please refer to our International Fees Schedule for details)

Concordia College Homestay Accommodation

Do you require Concordia College to arrange homestay accommodation for you? Yes No

(Please refer to our Fees Schedule for details)

If 'No' please provide the following information: (Please note this must be approved by the Concordia College Principal)

Name of the person you will be staying with

Relationship of this person to you

Address

Mobile Telephone

Business Telephone

Will the person act as your legal guardian? Yes No

Adelaide – Costs of Living

Concordia College recommends students visit the StudyAdelaide website for current and most up to date living costs in Adelaide www.studyadelaide.com/why-adelaide/life-in-adelaide/living-costs

Student Medical / Health Information

Important: The medical information provided will be treated as strictly confidential and will allow Concordia College, and your homestay hosts if applicable, to provide you with the necessary care to support you whilst studying.

Please note: Failure to disclose any information in relation to a pre-existing medical or health condition may result in Concordia College not being able to provide appropriate care and support. It may also result in the cancellation of your enrolment based on the severity of your situation. This is referred to as non-disclosure.

Do you have any existing medical/health condition that Concordia College should be aware of where medical treatment maybe required? (including, asthma, diabetes, epilepsy, attention deficit disorder?) Yes No

If 'Yes' please specify:
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.....

Are you currently taking any medication on a regular basis? Yes No

If 'Yes' please specify:
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.....

Do you have any allergies (e.g. medication, food, animals, etc.)? Yes No

If 'Yes' please specify:
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.....

Have you had any operations or been hospitalised in the last 12 months? Yes No

If 'Yes' please specify:
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.....

Have you had or do you have a mental illness (e.g. anxiety, depression, eating disorder, etc.) or a physical impairment (e.g. vision, hearing, etc.)? Yes No

If 'Yes' please specify:
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.....

Do you require ongoing counselling, psychiatric or psychological support during your time at Concordia College? Yes No

If 'Yes' please specify:
.....
.....

Please attach any relevant or requested documents and additional details if space provided above is insufficient.

Australian Law

There are many laws people living in Australia must abide. For students it is illegal in Australia for anyone under the age of 18 to purchase or smoke / consume tobacco and alcohol. It is also illegal for anyone over the age of 18 to purchase / supply tobacco and/or alcohol to anyone under the age of 18. The use of illicit drugs is strictly prohibited. Under Australian law, if caught you can be prosecuted and this will affect an International students visa.

Special Needs

Parents / guardians must provide information relevant to any special needs that an applicant may have at the time of enrolment. Failure to disclose this information could result in the student’s enrolment being delayed or withdrawn.

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Completing an Application

- + Provide copies of academic school reports for the past two (2) years to this Application for Enrolment.
- + English Language Proficiency must be proved by supplying any of the following documents or test scores TOEFL, IELTS, AEAS, EPET, or a recognised school certificate in English Proficiency.
- + Once the enrolment application has been accepted and approved, a Letter of Offer for Enrolment from Concordia College will be issued. This will include a Letter of Acceptance that identifies the required Payment of Fees for the parents and student to sign and then forward to Concordia College.
- + Concordia College will process the Letter of Acceptance once the Payment of Fees has been received in the Concordia College bank account or approved receipt of payment is provided.
- + Once all documents are received by Concordia College, an electronic Confirmation of Enrolment document (eCoE) will be issued so that the Visa application process can be finalised. A copy of the original eCoE will be emailed to the Agent (or directly to the applicant if an Agent is not being used). A Confirmation of Appropriate Accommodation and Welfare (CAAW) document will be forwarded where relevant.

- + The Written Agreement must be fully completed and signed by the parents and student and forwarded to Concordia College. A student can only commence once the Written Agreement is returned along with full payment of fees.
- + If payment is not made by the due date as outlined in the Letter of Offer for Enrolment, the application may be withdrawn.

Migration Advice & Education Outcome

Completion of this application form, and where a written offer is issued does not, and cannot be considered as Concordia College providing any advice on migration, guarantying any migration or education outcome from undertaking any of its courses.

Guardianship

Students under the age of 14 must have a family member, or guardian, accompany them while they live in Adelaide and study at Concordia College. The College will accept welfare arrangements for students over 14 years of age under a Confirmation of Appropriate Accommodation and Welfare (CAAW) arrangements.

Please note that only a proven blood relation over

the age of 25 can take over the guardianship of a student and only if the school receives written consent from the parents of the student and is approved by the Concordia College Principal.

Payment

Provided all payment of fees are made, and by the due date, Concordia College will provide tuition to the student in the subjects and for the enrolled course.

All fees, including tuition and non-tuition, and overseas student health cover must be paid by the due date of the issued invoice.

Policies and Procedures

Concordia College expects all students to abide by the College policies and procedures as defined in the school guidelines. This includes appropriate attendance and course progress. Students will be monitored and supported through the Concordia College Student Support Services to adhere to the best of their ability. Failure to do so may result in their enrolments being cancelled.

Deferment and Suspension Conditions

Concordia College policies allow for the deferring of a student's enrolment, before they commence, if suitable evidence is submitted to showing sufficient reason for the requested deferment. Reasons may include Visa delays, on medical grounds supported by a recognised Doctors certificate or compassionate reasons.

Concordia College's deferment policy allows a student's position at the College to remain open for the following year (e.g. if the student defers entry into Year 10 and the reason has been accepted by the Concordia College Principal, the student's Year 10 position is still confirmed for them in the following year). Please note that the approval of the deferment is at the discretion of the Principal.

Suspension

Suspension can occur due to either disciplinary or compassionate reasons.

Disciplinary Reasons

A suspension after course commencement for disciplinary reasons will not exceed two (2) weeks. There is no refund for fees for the suspended period.

Compassionate Reasons

A suspension after course commencement for compassionate reasons will not exceed two (2) weeks. There is no refund for fees for the suspended period.

Cancellation of Enrolment

If a student fails to attend a minimum of 80% of their course, does not demonstrate academic progress or breaches any College policies, an intervention strategy will be implemented. If the breach is proven to be serious in nature and results in the non-compliance of the student's Visa requirements, Concordia College will report to the Department of Home Affairs.

The Concordia College Principal may impose additional consequences for students found to have seriously breached school policy. Consequences could include the cancellation of their enrolment. Please note that cancellation of an enrolment does not entitle the student to a refund of their fees. Please refer to the Concordia College Refund Agreement and complaints and appeals policies.

Transfer to Another School

Students requesting a transfer to another education provider will only be approved after an initial six (6) months enrolment at Concordia College or where it is demonstrated to be in the student's best interest. Students will be required to complete the Concordia Request to Transfer Form. Please note a written notification of one (1) term is required to avoid any penalty fees.

Transferring from Another School

Students making application to transfer to Concordia College from another education provider must ensure there is no gap in their welfare arrangements. Until such time as Concordia can issue new welfare arrangements the student will need to consider alternate options including returning to their home country.

Refund Agreement

Background

- A. This Agreement outlines refunds applicable to course fees paid to the Concordia College.
- B. Any service fees that a student (or parent(s)/legal guardian if the student is under 18) pays directly to a third party are not within the scope of this refund agreement.

Obligations

1. Payment of Course Fees and Refunds:
 - a) Fees are payable according to the College's Fee Schedule.
 - b) An itemised list of school fees is provided in the school's written agreement
 - c) All fees must be paid in Australian dollars (AU).
 - d) All refunds will be reimbursed in Australian dollars, less any associated costs.
 - e) Refunds will be paid to the person (parent or legal guardian) who enters into the written agreement.

When a student is to be withdrawn from the College, parents or guardians are required to give the Concordia Principal one (1) school term's notice, in writing, before the withdrawal date, otherwise parents will be liable for an additional term's fees.

2. Student default because of visa refusal:
 - a) If a student provides written evidence that their visa application has been refused by the Department of Home Affairs and the student cannot undertake the course, the College will

refund any unspent course fees, minus 5% of the amount of course fees received by the provider in respect of the student before the default day.

3. Student default whilst at English Language School (ELS):
 - a) If a student fails to adhere to attendance or progress requirements (visa condition 8202) whilst at ELS, or demonstrates other inappropriate behaviour that cannot be rectified by an intervention strategy, the school, in consultation with Concordia, may determine the student is ineligible to commence at Concordia and cancel the student's enrolment. The ELS will have its own written agreement with the student and implement its Refund Policy. Concordia will refund any unspent course fees, as per its written agreement with the student, minus 10% of the amount of course fees received by the provider in respect of the student before the default day.
 - b) If the student (must include the parent(s)/legal guardian if the student is under 18 years of age) provides written notice of withdrawal to Concordia more than four (4) weeks prior to commencement of the course at the College, the College will refund any unspent tuition fees minus 10% of the amount of course fees received by the provider in respect of the student before the default day.
 - c) If the student (must include the parent(s)/legal guardian if the student is under 18 years of age) provides written notice of withdrawal to the College within four (4) weeks prior to the agreed commencement date at the College, a maximum of ten (10) weeks tuition fees will be refunded from prepaid tuition fees.
4. Student default – other:
 - a) Any amount owing will be paid within four (4) weeks of receiving written notification from

- the student (or parent(s)/legal guardian if the student is under 18).
- b) If the student (must include the parent(s)/ legal guardian if the student is under 18 years of age) provides written notice of withdrawal more than four (4) weeks prior to commencement of the course, the College will refund any unspent tuition fees, less a \$500 administration fee.
 - c) If the student (must include the parent(s)/ legal guardian if the student is under 18 years of age) provides written notice of withdrawal within four (4) weeks prior to the agreed commencement date, a maximum of ten (10) weeks tuition fees will be refunded from prepaid tuition fees.
 - d) Non-tuition fees will be refunded on a pro-rata basis proportional to the amount of time the student was studying in the course, except where a non-refundable payment on behalf of the student has been made.
 - e) No refund of tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:
 - i. Failure to maintain satisfactory course progress (visa condition 8202).
 - ii. Failure to maintain satisfactory attendance (visa condition 8202).
 - iii. Breach of Concordia rules or policies
 - iv. Failure to maintain approved welfare and accommodation arrangements (visa condition 8532).
 - v. Failure to pay course fees.
 - f) If the student changes visa status (e.g. becomes a temporary or permanent resident) the student will continue to pay full overseas student's fees for the duration of that calendar year if notification is after the August census date.
 - g) The College also reserves the right to charge a late payment fee and the cost of recovery fees on overdue accounts.
 - h) All College account payments must be up to date before a student is permitted to attend any non-curriculum trips or excursions for which a charge is levied.
5. Provider default:
- a) If for any reason the College is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the College, a full refund of any unspent tuition fees paid to the school will be made within 14 days of the agreed course starting day.
 - b) If for any reason the College is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school a full refund of any unspent tuition fees paid to the school will be made within 14 days of the school's default day.
 - c) In the event that the College is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student will receive advice to seek assistance from the Australian government's Tuition Protection Service. The TPS is an Australian Government initiative that protects international, and some domestic students, when their education provider is unable to fully deliver their course of study. The TPS ensures that international students are able to either:
 - i. Complete their studies in another course or with another education provider or
 - ii. Receive a refund of their unspent tuition fees
 - iii. For information on the TPS, please see: www.dese.gov.au/tps
- This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia's consumer protection laws.

Variation of this Agreement

Any variation of the terms and conditions of this enrolment must be made in writing and signed by the Concordia College Principal.

Medical and Health Consent

Concordia will not accept any liability, or future financial costs to support a student due to the failure or neglect to disclose or provide sufficient and/or current information about the students medical or health needs. This includes Concordia College not accepting responsibility for any injury or illness which the student may suffer as a result.

Additional Conditions of Enrolment

Enrolment at Concordia College cannot be guaranteed until it is confirmed in writing by the College. Concordia College welcomes all applications but has a student centered focus and will not accept an enrolment until it is satisfied it can meet the full needs of the student.

Concordia requests that parents wanting to confirm their child's enrolment at the College agree to:

- + Ensure their child adheres to the Concordia College policies and procedures including rules and regulations during their child's enrolment.
- + Authorise Concordia College, in the event of their child's sickness or injury, to take such actions as deemed necessary to obtain medical and/or hospital care. This includes accepting any additional costs and expenses incurred on behalf of their child that is not covered by the OSHC.
- + Notify the Principal if they intend to withdraw their child's enrolment application prior to course commencement, and that they acknowledge they will forfeit the enrolment. (Refer to Refund Policy under Terms and Conditions of Enrolment).
- + In addition, where a parent believes Concordia College should be further aware of any special needs of their child that has not been covered

in the application process they should notify in writing prior to accepting enrolment at the College.

Privacy Policy

The following information is provided as clarification of Concordia College's Privacy Policy.

1. Concordia complies at all times with its requirements under the Commonwealth Privacy Act and respects the privacy of personal and sensitive information provided.
2. Concordia's collection of personal data, including a student's sensitive medical and health information is to ensure the College can support the needs of a student.
3. It is the responsibility of the student, and their parents, to notify the College of any changes of address, or relevant personal details, whilst enrolled at Concordia College. The College will regularly request the student confirm all their current details with the opportunity to update their information.
4. Information collected by Concordia College is to satisfy the College's legal obligations, including to enable Concordia College to discharge its duty of care. Certain laws governing or relating to the operation of College require from time to time, the disclosure of personal and sensitive information to relevant persons or authorities including the Department of Home Affairs.
5. Medical or health information about students is considered sensitive information within the terms of the National Privacy Principles under the Privacy Act. We may ask you to provide medical reports about your child from time to time. This information is to support and ensure Concordia College's obligation under its duty of care.
6. Concordia may from time to time disclose personal and sensitive information to others for administrative and educational purposes.

This includes Lutheran Education Australia, medical practitioners, homestay parents (if applicable) and people providing services to the school, including specialist visiting teachers, sports coaches and volunteers.

7. A student's personal information may be shared between Concordia College and Australian Government agencies including Department of Home Affairs, the Tuition Protection Service (TPS) when the situation warrants the sharing of information. Any request for information has to be in writing by the Government, designated authority or TPS and considered by the Concordia College Principal before permitting the information to be shared. The information can include personal and contact details, course enrolment details and changes, and the circumstances of any suspected breach by the student of their visa condition.
8. Where there is a default of payment of fees, Concordia College may refer the default to an organisation responsible for the collection costs.
9. Failure to provide the information may slow down or cancel the enrolment process.
10. Personal information collected from students is regularly disclosed to their parents or guardians including academic and sporting achievements or school activities and excursions. Some of these may be published in Concordia College newsletters or Yearbooks as a celebration of the student achievements or participation.
11. Parents, guardians or students may request from time to time to access to personal information collected by contacting Concordia College. However, there will be some occasions when the request is denied. Such occasions would include where access would have an unreasonable impact on the privacy of others, where access may result in a breach of the school's duty of care to the student, or where information has been provided in confidence.

12. Where parents provide Concordia College with personal information of their child, including doctors or emergency contacts, we encourage you to inform them that you are disclosing such information to the College and the purpose.

A copy of the Concordia College policy is available on our website.

Any further clarification can be requested in writing to the Concordia College Principal.

Submitting an Application

Send your Application for Enrolment and accompanying documents to:

Head of International Student Programs

Concordia College

24 Winchester Street

Highgate SA 5063

Telephone +61 8 8272 0444

Email international@concordia.sa.edu.au

If your application is successful, following an interview with the Head of School, you will be sent a Letter of Offer for Enrolment explaining the program you have been offered, the fees payable and the program commencement date.

In order to accept the Letter of Offer for Enrolment, the Acceptance of Offer must be completed and returned to Concordia College with payment made by telegraphic transfer as identified in the Letter of Offer.

Please keep a copy of this Application Form for records

Checklist for Agents

Agent Name

Agent Company Name

Address

Telephone

Mobile

Email

- + Completed all sections of Application for Enrolment
- + Translate all Academic Transcripts and documents to be sent to Concordia College with Application for Enrolment
- + State equivalent academic achievement in home country to Concordia College standard
- + Certify all copies of Academic Transcripts and other document (e.g. Passport) sent with Application for Enrolment
- + Proof or OSHC currency has been provided
- + Student and parents / guardians have received and understood the Concordia College Refund Policy and Attendance Policy
- + Student and parent / guardian have signed the Application for Enrolment
- + When applicable, student has received pre-departure information

Agent's Signature

Date (Day/Month/Year)

Application Declaration

I / we are aware and understand the conditions of the Student Visa (500) and if successful in gaining enrolment at Concordia College and obtaining a Visa the applicant MUST:

- + Meet the course requirements of the course as outlined below
- + Meet the attendance requirements of Concordia College as outlined below
- + Ensure all travel schedules are approved by the Concordia College Principal before making bookings for travel
- + Maintain current Overseas Student Health Cover (OSHC)
- + Have Concordia College approval (based on course achievement) to seek part-time work for 20 hours or less per week, in accordance with the Student Visa Regulations.

Conditions of Enrolment

1. I / We understand that the applicant will be assessed upon arrival at Concordia College and prior to commencement of their course and that it may be varied according to the results of that assessment. This may result in the applicant being placed in more appropriate classes approved by the Concordia College Principal.
2. I / We understand that the applicant must complete all class work, assignments, activities and assessments and achieve at least a minimum average of 50% (Years 7-10) and 60% (Years 11-12) in order to maintain satisfactory academic progress and that failure to do so will mean an intervention strategy by Concordia College will be implemented.
3. I / We understand that the applicant must attend a minimum of 80% of their course, and that failure to do so will mean an intervention strategy by Concordia College will be implemented. Failure to achieve the required attendance may result in the applicant being

deemed noncompliant of their visa conditions. This will result in a written warning from the Head of School and if not rectified will be followed by a subsequent reporting to the Department of Home Affairs.

4. I / We understand that the applicant must wear the school uniform as required by Concordia College.
5. I / We understand that the applicant must live in Homestay or independent accommodation approved by Concordia College, until they complete all studies.
6. I / We understand the need to provide notice of one term before withdrawing from the Concordia College academic program.
7. I / We understand that the applicant cannot change or transfer to another school until the completion of six (6) months full time study at Concordia College and that a letter of release by Concordia College will be required.
8. I / We understand that the applicant's personal information may be shared with the Australian Government agencies, and designated authorities. This information may include personal contact details, course enrolment details and changes, and circumstances of any suspected breach of the applicant's student Visa condition.
9. I / We agree that Concordia College can share information about the applicant's course and progress with his parents / guardian and recruiting agent; as deemed appropriate by Concordia College.
10. I / We acknowledge the right of Concordia College to alter its fees and conditions annually, to cancel or defer courses offering an alternative options, and to alter course timetables and class locations at any time without notice.
11. I / We acknowledge that counselling and intervention at Concordia College is intended to ensure the applicants wellbeing and achieving

their academic potential.

12. I / We recognise Concordia College has services available to help with academic selections and the applicant will make themselves available of these services.
13. I / We acknowledge that from time-to-time a subject may not be offered at Concordia College and that this will be delivered by a Concordia College approved provider away from the school campus, and possibly outside regular school hours.
14. I / We give consent, unless otherwise expressed in writing, that the applicant's image or photographs, or his work, may be included in Concordia College promotional materials.
15. I / We authorise approved staff from Concordia College, or members of the homestay family with a full Australian drivers licence to transport the applicant by car on a needs as basis.

Declaration and Agreement

16. I / We have read the above conditions within the Declaration and Understanding of Application for Enrolment and agree to abide by them.
17. I / We have read the current fee schedule and that they may be subject to variation annually without notice.
18. I / We have read, understand and accept all the Concordia College policies and procedures including Refund Policy located on the Concordia College website.
19. I / We give permission for emergency treatment to be given to the applicant if needed, based on the information provided in this Application for Enrolment, and accept that I am / we are responsible for any costs incurred outside the applicant's Overseas Student Health Cover (OSHC).
20. I / We declare that the information given in this Application for Enrolment is complete and correct to the best of our knowledge. I / We

understand that providing false or misleading information, including non-disclosure, may result in the cancellation of the applicant's enrolment.

Full Name of Applicant

.....

Applicant's Signature

Date (Day/Month/Year)

Name of Parent / Guardian over the age of 18*

.....

Parent / Guardian Signature

Date (Day/Month/Year)

* If the applicant is under 18 years of age, this form MUST be signed by a parent or legal guardian.

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Please turn to page 18 for the 2022 Schedule of Fees.

2022 Schedule of Fees (AUD)

Course Duration (plus term breaks)	39 weeks	39 weeks	39 weeks	39 weeks	39 weeks	39 weeks
Year Level	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12
Tuition Fee	\$12,830	\$24,200	\$24,200	\$24,200	\$25,500	\$25,500
Composite Fee	\$1,610	\$1,510	\$1,510	\$1,590	\$1,590	\$1,590
IT Levy	\$730	\$730	\$730	\$730	\$730	\$730
Building Fund Contribution	\$300	\$300	\$300	\$300	\$300	\$300
Total Compulsory Fees (per year)	\$15,470	\$26,740	\$26,740	\$26,740	\$28,120	\$28,120

Additional costs (approximate costs – subject to change)

All students	AUD
Enrolment Application Fee	\$200 (once only when application is accepted)
Overseas Student Health Cover (arranged by the College)	\$553 (deposit for the first year) Full payment for duration of Visa due with first invoice
Uniform	\$800 (on arrival, varies depending on needs)
Stationery	\$120 (annually, varies depending on needs)
Old Concordians Membership	\$250 (once only charge when application is accepted)
Students in Concordia College Homestay arranged through Happy Homestay Adelaide	
Homestay Placement Fee	\$280 (once only if homestay placement is required)
Homestay Accommodation	from \$320 (per week)

* The Composite Fee covers all necessary curriculum requirements including use of text books, diary, school magazine, project materials, Internet access, co-curricular activities and cost of excursions and year level camps. It also covers the costs associated with the International Baccalaureate Middle Years Programme, South Australia Certificate of Education and examination registration fees.



Concordia Campus

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extraordinary