

Volunteers at Concordia College

Concordia College is committed to ensuring that volunteers who support the College are able to work in a safe environment and in a manner, that maintains the safety and well-being of volunteers, students and staff members.

Concordia College values and actively supports the involvement of volunteers in various aspects of College life. Their interests and talents contribute positively to the Concordia community.

SCREENING AND INDUCTION FOR VOLUNTEERS AT CONCORDIA COLLEGE

Direct Contact Volunteer is a volunteer that provides support, guidance and supervision directly to students. This includes providing support on school excursions and in classrooms.

Concordia College requires all Direct Contact Volunteers (including parents) to have the following:

- [Working with Children Check \(WWCC\)](#) valid for 5 years
- [Responding to Risks of Harm, Abuse and Neglect – Education and Care \(RRHAN-EC\)](#) valid for 3 years (Link to PLINK website – Non-Department for Education staff login where volunteers access online fundamental course)
- [Valuing Safe Communities training](#) valid for 3 years
- Acknowledgement of Volunteer [Code of Conduct](#) – through College SINE system when entering College. All volunteers are to sign into School Office/ Reception as “Volunteer” and must be wearing a Visitor Badge

Details of these checks are to be advised by email to St John’s Campus - sjmail@concordia.sa.edu.au, St Peters Campus – spsmail@concordia.sa.edu.au and Concordia Campus - mail@concordia.sa.edu.au

Students working with children – refer to [Working with Children Checks](#) – Volunteers Information

Indirect Contact Volunteer is a volunteer that does not provide support, guidance and supervision directly to students and volunteers. This includes providing support for Parent and Friends functions.

Concordia College requires all Indirect Contact Volunteers (including parents) to have the following.

- A record that you have completed induction training.
- Acknowledgement of Volunteer Code of Conduct

INSURANCE

Concordia College is committed to providing adequate insurance cover for volunteers whilst carrying out their volunteering roles that have been approved and authorised by us. Concordia College has the following insurances in place:

- Professional Indemnity Insurance
- Public Liability Insurance
- Statutory Liability – WHS Insurance